Instructions for Filling Out Adobe Forms

To access and fill out your forms successfully, choose the set of instructions that matches your device:

On a Computer (Windows & Mac)

1. **Download:** Click the form link to download the PDF to your computer.
2. **Open:** Do not open the PDF directly in your web browser, as browsers often block fillable features. Instead, right-click the downloaded file, choose **Open With**, and select **Adobe Acrobat** or **Adobe Acrobat Reader** (download the free reader here).
3. **Fill & Save:** Click on the blue highlighted fields to type your information. Save the document when finished.

On an iPhone or iPad

1. **Download:** Tap the form link to view the PDF. Tap the **Share** button (the square with an upward arrow) and select **Save to Files**.
2. **Fill:** Open the Apple **Files** app, find the downloaded PDF, and tap it to open.
3. **Markup:** Tap the **Markup icon** (the pen tip) at the top or bottom of your screen to select the text tool and type into the form fields.
4. **Sign:** If required, tap the **+** button in the Markup toolbar to add your signature.

On an Android Phone or Tablet

1. **Download:** Tap the form link and download the PDF to your device.
2. **Install:** Download the free **Adobe Acrobat Reader** app from the Google Play Store.
3. **Fill & Sign:** Open the Acrobat app, find your form, and tap the **Fill & Sign** option or the pencil icon at the bottom of your screen. Tap the fields to type your responses and save the document.